

Etiquette Certification Program Schedule October 6-10, 2010

Wednesday, October 6, 2010 - Day 1

- ❖ 8:15am – Coffee Service
- ❖ 8:30am – Welcome
- ❖ 9:00am – 12:00pm– Attitude of Etiquette
- ❖ 12:00pm – 1:15pm - Lunch on your own
- ❖ 1:15pm – 4:30pm – Speaker Presentations
- ❖ 4:30pm – 5:30pm - Networking Etiquette

Thursday, October 7, 2010 - Day 2

- ❖ 8:15 – Coffee Service
- ❖ 8:30am – 11:30am – Dining Etiquette
- ❖ 11:30am -1:30pm - Lunch Tutorial
- ❖ 2:00pm – 5:00pm – Speaker Presentations (2)

Friday, October 8, 2010 - Day 3

- ❖ 8:15am – Coffee Service
- ❖ 8:30 am – 12:00pm – Etiquette Presentation
- ❖ 12:00pm – 1:15pm - Lunch on your own
- ❖ 1:15pm – 4:00pm – Etiquette Presentation
- ❖ 4:00pm – 5:00pm – Afternoon Tea – Tea Etiquette

Saturday, October 9, 2010 - Day 4

- ❖ 8:15am – Coffee Service
- ❖ 8:30am – 12:00pm – Etiquette Presentation
- ❖ 12:00pm – 1:15pm - Lunch on your own
- ❖ 1:30pm – 5:00pm – Speaker Presentations (2)
- ❖ 6:00pm – 9:00pm - Graduation Dinner

Sunday, October 10, 2010 - Day 5

- ❖ 8:15am – Coffee Service
- ❖ 8:30am – 12:00pm – Etiquette Presentation
- ❖ 12:00pm – 1:15pm - Lunch on your own
- ❖ 1:15pm – 2:30pm – Wrap-up
- ❖ Woodlands Resort and Inn check out time is 12:00pm